



Sustainable Carlisle (SC) is looking for a Support and Development Worker

The successful candidate will offer co-ordination and administrative support services to Sustainable Carlisle, a community transition organisation helping develop a range of local sustainability projects and promote carbon reduction and raise awareness about climate change in partnership with others. They should have a good knowledge of issues related to the Climate Crisis and sustainability, be confident with the co-ordination of volunteers and working with a range of groups including the general public, schools, businesses and council personnel. They will have the skills to develop and present clear information on the above topics to a range of audiences. They will need to be able to work flexibly, on their own and as part of a team of volunteers, steering group members and with other organisations.

Please send a letter of interest and a CV to info@sustainablecarlisle.org for the attention of The Chairperson, Sustainable Carlisle by 5pm on Wednesday 3rd March with interviews taking place during the week commencing Monday 8th March.

The role will be offered as a contract for services to a self-employed individual/freelance contractor, on an annual basis with the option to extend until December 2025. Initially up to 45 days per year (337.5 hours) worked flexibly, approximately 7.5 hours per week, in accordance with the delivery plan which will be agreed by the successful individual/contractor and Sustainable Carlisle at the start of each year. The hours could be extended should other funding be secured for similar services.

The starting pay will be £14.50 per hour.

Role Description

Sustainable Carlisle Support and Development Worker

Contract: The role will be offered as a contract for services to a self-employed individual/freelance contractor on an annual basis with the option to extend until December 2025.

Location: Carlisle, recognising flexible opportunities to work from home and build local relationships. Some travel will be required to attend conferences, training, events etc.

Hourly rate: Starting at £14.50 per hour

Hours: Approximately 7.5 hours per week (45 days per year (337.5 hours)) worked flexibly in accordance with the delivery plan which will be agreed by the successful individual/contractor and Sustainable Carlisle at the start of each year. The hours could be extended should other funding be secured for similar services.

About Sustainable Carlisle

Sustainable Carlisle is a network of people and projects in Carlisle, that want to make our city more sustainable for ourselves and for following generations. We wish to help create a peaceful, vibrant, resilient future based on common sense, ecological wisdom and social justice.

Sustainable Carlisle is one of more than 70 public, private and third sectors organisations which are members of the Zero Carbon Cumbria Partnership (ZCCP) which aims to bring about a zero-carbon Cumbria by 2037. People who live, work and study in Cumbria will be able to take advantage of a whole range of opportunities to cut their own carbon footprint and that of their communities, playing their part in global actions to stop climate change.

The partnership has been awarded £2.5 million from the National Lottery's Climate Action Fund, for a five-year Zero Carbon Cumbria project which will tackle some of the main sources of carbon emissions in the county, with a particular focus on food, energy generation and the goods we buy. Several community sustainability groups will be directly involved in delivering the Lottery-funded project including Sustainable Carlisle.

Main tasks

The successful candidate/contractor will work with steering group members and volunteers to deliver the following services:

- Provide support to the organising and delivery of ongoing projects and activities including:
 - Monthly Free Stall at Carlisle Farmers Market
 - Monthly Conversation Cafes
 - Seasonal tree-planting events
 - Monthly steering group meetings
 - Ongoing campaigns

- Co-ordinate and circulate the SC monthly newsletters, Social Media platforms, update the website and communicate information, data, events and campaigns on local sustainability activities and the wider Climate Crisis. These tools will reach out to members of the local community to increase awareness and empower wider engagement and activism.
- Work with partners to support the development of local resilience projects such as a Climate Hub, a Library of Things, Repair Zones, and engage with appropriate others such as local authorities, the Zero Carbon Cumbria Partnership and community organisations. Apply for grant and other sources of funding where required.
- Develop and deliver or commission talks and appropriate inputs on the Climate Crisis and Carbon Literacy to a wide range of audiences including local schools, businesses and community groups.
- Engage with the local press and others to campaign for positive change to tackle the Climate Crisis and build local sustainability responses.
- Support and promote local Citizens Assemblies, Juries and other positive democratic reforms to create a fairer, greener more sustainable future.

Additional tasks and priorities will vary according to the time of year as agreed by the contractor and Sustainable Carlisle.

Essential skills and attributes

- Good knowledge of issues related to the Climate Crisis and sustainability.
- Confident with the co-ordination of volunteers and working with a range of groups including the general public, schools, businesses and council personnel.
- Excellent communication skills and the ability to develop and present clear information on the Climate Crisis and sustainability to a range of audiences.
- Ability to work flexibly, on their own and as part of a team of volunteers, with steering group members and with other organisations.
- Good IT skills.

Desirable skills and attributes

- Experience of working for or on behalf of community or third sector organisations.