

SUSTAINABLE CARLISLE - STALLS

RISK ASSESSMENT

Risk Assessment for: Sustainable Carlisle

Address:

Sustainable Carlisle

3 Lowthians Lane

Carlisle

CA3 8JR

DATE OF ASSESSMENT: 11 / 5 / 21

DATE OF REVIEW OF ASSESSMENT: 11 / 5 / 22

Contact Name : Katie Lock

STEP 1	STEP 2	STEP 3
General Hazards	Who is at risk	Action to be taken
Movement of vehicles at the start / end of the event	Stall Volunteers & General Public	Give priority to the public. Proceed at a max of 5mph using hazard lights.
Trailing leads/ropes, trip hazards		Check around at commencement of trading and periodically.
Boxes/signs/tables/displays on pavement - trip hazard		Check the stall vicinity at the commencement and periodically.
Gazebo/stall not secured correctly / personal injury		Ensure stall is secured & prepared for sudden adverse weather conditions.
Loose pavers/ drains - trip hazards		If dangerous, a warning cone/cover over the area.
Site security/verbal/ physical assault & theft		Be vigilant at all times. If a situation occurs, telephone the Police if necessary.
Excessive noise		Be mindful of other stallholders and the general public where noise from stall is concerned.
Litter/pollution from your stall		Ensure on the stall we have a bag for rubbish.
Faulty products/personal illness or injury	Ensure that all products on the stall comply with Trading Standards. Ensure that volunteers are physically fit enough to volunteer	
COVID RELATED HAZARDS	ACTIONS TO BE TAKEN	

Over crowding at the stall	Ensure rota of volunteers is balanced so as to not encourage overcrowding. Ensure if stall gets busy that people are asked to spread out. Stand 2 metres apart from other people.
Transmission of covid-19	Volunteers will be encouraged to wear face masks and any other PPE if they wish. Stall holder to provide if volunteer doesn't have any. Hand sanitiser to be supplied for stall visitors. Use a disinfection cleaning product to clean items that have been handled.
Volunteer illness	Any volunteers who display coronavirus symptoms to immediately alert others they volunteered with and get a test. Volunteers also asked to take a lateral flow test the evening before.